

**Bid Identification No. SBP:FIREWOOD:01:VOL-II:24-25**

**TENDER CALL NOTICE**

**For**

**PURCHASE OF FIRE WOOD**



**OMFED, SAMBALPUR DAIRY**

**AT - GOSHALA, P.O – KALAMATI , DIST- SAMBALPUR-768024,ODISHA**

**E-mail-omfedsbpdairy@yahoo.com**



## INDEX

<b>Sl.No.</b>	<b>CONTENTS</b>	<b>PAGES</b>
1	TENDER CALL NOTICE & SCHEDULE	3
2	ELIGIBILITY CRITERIA	4
3	BIDDERS INFORMATION FORM	5
4	GENERAL TERMS & CONDITIONS	6-7
5	PRICE BID FORM–FIREWOOD	8



## OMFED SAMBALPUR DAIRY

AT - GOSHALA, P.O – KALAMATI , DIST- SAMBALPUR-768024,ODISHA

### Details of the Tender Notice & Schedule

1. Omfed Invites tender from reputed Supplier for supply of **Firewood** for OMFED Sambalpur Dairy. At-Goshala, PO-Kalamati, Sambalpur-768025.
2. The bidders are required to submit bids for the following items.

Cost of tender paper.(Rs.)	Last date of Submission of Bid (Financial)	Opening date of Bid(Financial)
<b>Rs.500.00+18%GST</b> <b>=Rs.590.00</b> <b>(In shape of separate Demand Draft Favouring Omfed Sambalpur Dairy Payable at Sambalpur)</b>	<b>20.12.2024 at 2.00PM</b>	<b>20.12.2024 at 3.00PM</b>

3. The tender paper cost & EMD in the form of DD in original and Photo Copy of all documents required as per Eligibility Criteria list shall be deposited in sealed envelope at OMFED Sambalpur Dairy, At-Goshala, PO-Kalamati ,Dist-Sambalpur-768025,Odisha.
4. The **Bid of tender document shall be opened at 3.00 P.M on 20.12.2024 at OMFED Sambalpur Dairy, At-Goshala, PO-Kalamati ,Dist-Sambalpur-768025,Odisha** in the presence of the bidders.
5. The cost of bid documents & EMD in demand draft issued from any Nationalized/ Scheduled Bank may be prepared in the favour of OMFED, Sambalpur Dairy, payable at Sambalpur.
6. Co-Operatives, Govt. bodies, NSIC and MSME registered firms are exempted from submitting required EMD.
7. Any corrigendum /Addendum will be displayed in the Omfed website [www.omfed.com](http://www.omfed.com).
8. The management reserves the right to cancel any or all bids without assigning any reason.

PLANT MANAGER

**Eligibility Criteria**

- 1) **Cost of tender document is Rs. 590.00/-**including GST, must be submitted with financial bid.
- 2) **EMD Rs 5,000.00/- submitted with Financial Bid**, which will be converted into security deposit in case of successful bidder.
- 3) **Annual turnover should not be less than Rs.5, 00,000.00/ for the year ending of 2023-24.** Turnover Certificate from Chartered Accountant statement must be submitted in support of required turnover.
- 4) Income Tax return & GST return for the financial year **2023-24** must be attached in the tender document.
- 5) The bidder should have registered under GST and IT authority. The photo copy of GST registration & PAN certificate must be attached (Firm or proprietor of Firm)
- 6) All the documents should be self-attested and sealed.
- 7) Client list and copy of orders to be provided (For credential).

(SIGNATURE OF THE BIDDER)

### **Bidder Information**

(The Bidder shall fill in this form in accordance with the instructions indicated below. No alteration to it's for shall be permitted and no substitutions shall be accepted.)

1	Bidder's Legal Name	
2	Bidder's Address	
3	Telephone No.(Mobile/Land)	
4	E-mail ID:	
5	Annual Turnover Certificate of the firm be enclosed	
6	GST Registration No. (Certificate to be attached)	
7	PAN NO.(Photo copy to be attached)	
8	Earned Money Deposit(EMD) (DDNo./Date/Bank Name/Amount to be mentioned)	
9	Tender Cost Rs.590/- (DD No./Date/Bank Name/Amount to be mentioned)	
10	Clients List (Copies to be attached)	

**(SIGNATURE OF THE BIDDER)**

## **GENERAL TERMS & CONDITIONS**

### **1.0 Eligibility and Qualification requirements: -**

This invitation to bid is open to all eligible bidders.

### **2.0 Price basis:**

The quoted prices for the material shall be on FOR destination basis, inclusive of all charges.

### **3.0 EMD (Earnest Money Deposit)**

The Bidder shall furnish EMD value Rs 5,000/- & which shall be convert to Bid Security for successful bidder.

The bid security is required to protect the Omfed against the risk of bidder's conduct, which may warrant for the feature of bid security.

#### **The bid security shall be in the following form:**

- (a) A demand draft in favour of OMFED Sambalpur Dairy, payable at Sambalpur  
Unsuccessful bidder's bid security will be discharged /returned as promptly as possible as but not later than 30 days after the expiry of the period of bid validity.  
The bid security may be forfeited:
- (a) If abider withdraws its bid during the period of bid validity specified by the bidder on the bid form; or
- (b) In the case of successful bidder, if the bidder fails to execute the supply.

### **4.0 Period of validity of bids**

Bids shall remain valid for 90 days after the date of bid opening, stated in the cover page / tender notice for Materials.

### **5.0 ORDER AWARD CRITERIA**

Omfed, Sambalpur Dairy will consider issue of Purchase Order to the successful bidder whose bid have been determined to be substantially responsive and have been determined as the lowest quoted bid.

**(SIGNATURE OF THE BIDDER)**

**5.0 QUANTITY:**

The quantity required mentioned in the Tender document is totally tentative.

**6.0 SPECIFICATIONS:** The specifications mentioned against each item required, should be strictly followed. Any deviation found from the specifications will be subject to deductions as per rebate/premium rules of the Federation.

**7.0 DELIVERY OF MATERIALS:** Purchase Order will be placed for required quantity to be delivered during the specified period.

**8.0 PENALTY:** If failure to supply as per schedule 0.5% value of delayed delivered quantity for week will be deducted. If risk purchase will be made, the Suppliers EMD cost will lead to forfeiture with penalty as per Purchase Order terms & Conditions.

**9.0 PAYMENT:** The normal payment term of the Federation is 100% on quality analysis reports of materials. All the payments will be made normally through RTGS/NEFT only within 10 days of acceptance and receipt of Certificate of material receipt and Test report of the materials from the concern sections. Payments are likely to be held up if quality of the material found to be substandard. In these cases, suppliers must arrange for lifting back rejected material at their own cost within 07days of its rejection.

(SIGNATURE OF THE BIDDER)



## PRICE BID FORM–FIREWOOD

Sl No	Particulars	Unit	Quantity /Month	Rate per MT	Total Amount (Rs)
01.	Firewood (i)Log Size: Lenth-3 ft, Dia-0.5 ft (ii) Dry condition	MT	300		
02.	GST				
03.	Transportation				
04.	Loading & Unloading				
05.	Other charges				
	<b>Total</b>				

(Rupees \_\_\_\_\_ only)

The Rates quoted in the offer should be consisting of **Basic Cost+ GST with F.O.R basis**. The bidders once selected cannot be allowed to increase the price within the complete supply period under any circumstances. Supply will be made on monthly basis i.e 50MT/Month

Name of the bidder: -

Address of bidder: -

(SIGNATURE OF THE BIDDER)



